

# Port Chester – Rye – Rye Brook EMS

Like many ambulance corps in Westchester County, Port Chester-Rye-Rye Brook Emergency Medical Services (PCRRBEMS) was started by a small group of dedicated citizens in the late 1960's. It was sustained by donations and occasional municipal subsidies. As call volumes rose, PCRRBEMS began a "soft" billing program, the proceeds of which were used to hire Paramedics to provide ALS care. Although the volunteers were dedicated caregivers, they lacked strong budgeting and other administrative skills. PCRRB and the Villages of Rye Brook and Port Chester along with The City of Rye agreed to retain a consultant to study the current system and make recommendations for the future of EMS in the communities. Those recommendations were instituted and have been in place for three decades. Among those recommendations were:

- Develop an intermunicipal agreement between the three communities.
  - This agreement remains as a successful example of "shared services" developed long before it was a popular concept.
- Develop a funding plan accepted by the communities.
  - Each contributes 25% of the municipal total contribution
  - The remaining 25% would be divided by population (as of the last census)
- Contract for service with PCRRB to provide 24/7 ALS coverage.
  - Contract deliverables include response time standard of 8 minutes, 59 seconds for the first two staffed crews.
- Assist PCRRB in hiring full time service administrator.
- Establish an Emergency Medical Services Committee (EMSC) to monitor system operations.  
Committee membership includes:
  - The manager from each of the municipalities.
  - A citizen representative from each municipality.
  - The EMS Administrator to serve as the group's secretary (non-voting).
  - The Agency Medical Director

The Committee's close relationship with their EMS Agency is a successful model of "shared service". It was developed before shared service was a popular concept. The partnership created in this model benefits the residents we serve while we respond to nearly 7,000 emergency calls each year.

That relationship has provided the agency with continuous budget review and support of its initiatives. To support the agency's recruitment and retention efforts, the communities agreed to a 5 year "pay parity" plan with the local career firefighters.

The EMSC meets quarterly to monitor EMS system performance. The following documents are samples of the reports produced by the agency that are reviewed at each of those meetings.

For further information about PCRRBEMS Contact Board Chairman Anthony W. Sutton 914-760-1596 email: [emsadm@aol.com](mailto:emsadm@aol.com)

**THE EMERGENCY MEDICAL SERVICES COMMITTEE**  
**Of**  
**The Village of Port Chester, the City of Rye and the Village of**  
**Rye Brook (Sample Mtg. Packet)**

**Meeting 11:00am Thursday, January 8, 2026**

**AGENDA**

- 1. Minutes of 10/9/25 EMSC meeting**
- 2. Report of the Administrator**
- 3. Call Volume**
- 4. Response Time Compliance/ Delays**
- 5. Operating budget/ Financials**
- 6. Training Stats**
- 7. KPI**
- 8. Old Business**
  - A. EMS Banking/ Investments/ ERTC**
  - B. WC Airport/ Playland**
  - C. EMS Tax District/Legislation**
  - D. MRRS**
  - E. CPR/ AED Program**
  - F. Building study discussion**
  - G. Finance sub-committee update**
  - H. Fire Department Training**
  - I. Lifting assistance discussion**
  - J. Joint Board meeting**
  - K. Village of Port Chester RFP**
- 9. New Business**

**THE EMERGENCY MEDICAL SERVICES COMMITTEE**  
**Of**  
**The Village of Port Chester-The City of Rye-The Village of Rye Brook**

**Minutes of the Thursday, January 8th, 2026 In-Person Meeting**

**Attendance:**

Christopher Bradbury, Administrator, Village of Rye Brook  
Stuart Rabin, Manager, Village of Port Chester  
John Sullivan, Assistant Manager, City of Rye  
John Colangelo, Citizen Representative, Village of Port Chester  
William Henderson, Board Member Liaison, City of Rye  
Anthony Sutton, EMS Board Chairman  
Kenny Barton, EMS Chief, EMSC Secretary  
Jason Wheelock, EMS Captain

**Excused:** Brian Shea, New City Manager!, City of Rye    Congratulations!!!

**Meeting called to order:** Mr. Barton called the meeting to order at 11:10am and confirmed that all attendees had received the minutes from the previous meeting.

**Meeting Minutes:** Mr. Barton presented the minutes from the EMSC meeting held on 10/9/25. The minutes were accepted as written on a motion by Mr Colangelo, seconded by Mr. Henderson and approved by all.

**Chief's Report:**

- **General Update:** The vehicle fleet continued to be problematic through October and November but has improved of late. 77A6, the unit involved in the MVA on I-95 in July, has been repaired, remounted on a new chassis and is in transit. The accident actually turned out to be a positive in that the agency had to expend only \$90K to essentially get a new truck. Two other vehicles are on order and are anticipated to be complete sometime late April. Staffing: The search for qualified EMTs continues to be difficult. One per diem EMT member is going to be taking regular shifts and may come on full time. There are two members who recently completed their medic programs and are in the upgrade process. As predicted earlier in the year...double medic staffing is going to be a reality unless EMTs can be found, Recruitment efforts are ongoing.
- **Call volume:** Call statistics were sent out ahead of the meeting so the group could come prepared with questions. Mr. Barton reviewed the monthly, quarterly and annual call volume summaries. Responses for the 4th quarter totaled 1602. The total call volume for the year was 6393, down by roughly 100 calls in comparison to 2024. Calls for public intoxication have decreased substantially in recent months which affected call volume but is unlikely to have any financial impact due to the poor payor demographic of that group.

ALS/ BLS transport percentages were 57% and 43% respectively for the year. Mutual aid responses into the district were 49 for the year (less than 1%). Mutual aid responses to the Town of Harrison continue at a high frequency. The list of the highest responded to locations in each municipality was presented. The Osborn remains the highest responded to location in the district with the Atria being a distant second.

- **Response Time Compliance:** The response time average for the 4th quarter for Priority 1 and 2 calls was just over 5 minutes at 5:15. The average for the year was 5:12. In Q4...over ninety six percent (96.5%) of priority 1 call responses were within 9 minutes. Ninety nine percent (99.4%) of priority 2 calls were responded to within 12 minutes.
- **Response Delays:** Response delays for the 4th quarter were discussed. Approximately 1% (1.2%) of Q4 calls had delayed responses. The majority of delayed responses were attributable to calls at the airport or to crews turning around from the hospital from a previous call.
- **Training:** Mr. Barton presented the training statistics for the year. 655 individual trainings were completed in Q4 for a total of 2008 individual trainings in various disciplines that were conducted by the training center in 2025. That is our highest number to date. Mr Henderson asked if the training center activity could be expanded to bring in more revenue. Program expansion is ongoing but is limited by the special constraint of HQ. Other sites are being used when possible/ available. Income from the training center activity will continue to grow.
- **KPI:** Mr. Barton presented KPI (key performance indicator) data regarding care of certain high acuity patient populations. This is a measure of the agency's clinical performance with chest pain/ heart attack patients as well as cardiac arrests, strokes, advanced airway management and patients needing sedation. Notable metrics include a 17% out of hospital cardiac arrest survival rate which is well in excess of the national average of 10-12%. The agency continues to exceed performance standards with stroke patients as well. Areas for improvement are also being identified and will be addressed with targeted education of the staff.
- **Operating Budget:**
  - **Balance Sheet:** The balance sheet was presented and there were no questions. The agency currently has \$4.56MM in the bank of which \$3.97MM is cash reserve.
  - **2025 Budget:** The profit and loss budget vs actual comparison for calendar year 2025 was reviewed. Mr. Barton highlighted the following:
    - Revenue recovery came in 14% higher than anticipated despite using tight numbers in the budget
    - Contribution income fell short of expectations
    - Fundraising costs were lower than budgeted due to the decision not to solicit from the commercial list because of historically poor returns
    - The medical supply line appears low. The cost for the Stryker service contracts is in that budget line, but the payments to Stryker were allocated to the Capital Equipment line. The Stryker loan payment and service

contract payments come in a single invoice. The loan portion of the expense comes from the agency cash reserve.

- The agency was profitable for the year

### **Old Business:**

- **EMS banking/investments/ ERTC:** Mr. Barton advised that all possible funds are currently invested in CDs to maximize interest earning potential. There may be additional ERTC program monies coming. Two periods that were filed and rejected early on were resubmitted and may get paid at some point. Approximately \$150K is in question for those two quarters.
- **HPN/ Playland:** Mr. Sullivan stated that there has been no change with regard to the County and the City of Rye and Playland. With regard to HPN...Mr. Bradbury advised that the revised letter to the County regarding compensation for EMS service was sent in October and has received no response or even acknowledgement despite multiple follow ups.
- **Formation of an EMS tax district/ Legislation:** Mr. Bradbury updated the group on recent occurrences. Governor Hochul vetoed two of the three EMS related pieces of legislation that were on her desk. The tax cap exemption for EMS funding was vetoed as was a proposal to exempt fire and EMS from paying tolls on NYS roadways when responding to emergency calls for service. The one bill that was approved relates to a mandate that individual counties evaluate their EMS systems with the various municipalities and service providers that operate in their area. The County had already decided to take a proactive approach to this prior to the signing of the legislation with the creation of a working group that both Mr Bradbury and Mr Sutton sit on. The coalition includes members of DES, the REMAC and REMSCO as well as municipal officials. The group is focusing on bringing awareness to the municipalities in the County about the legislation and will be working with them and the individual agencies to develop a roadmap.
- **MRRS: No change.** The agency still has yet to receive or pay a single invoice for the equipment and labor for the radio system despite repeated attempts to reach the vendor, Cellgain.
- **CPR/ AED Program:** No update.
- **417 Ellendale Building Study:** No update from the prior meeting.
- **Financial Policies:** No update.
- **Fire Department Training:** Mr. Barton advised that all members of the Rye FD have completed their Advanced First Aid training. There is one member of RBFD who has not completed the training. Mr Barton will advise when the next class is scheduled to complete the training.
- **Lifting Assistance:** No change.
- **Joint Board Meeting:** The meeting was held on October 20<sup>th</sup> at 4pm at the Rye Brook DPW building on West William Street. This was largely an introductory meeting and

was received very positively by both Boards. Mr Bradbury suggested that the joint meetings should occur at least twice year. All agreed. Specific agenda items will be developed for the next meeting.

- **Village of Port Chester RFP:** Mr Rabin provided an update on the RFP that the Village of Port Chester sent out for development of a plan. The selection process is complete and a firm was chosen, Ronnette Riley Architect, to proceed with developing a plan/ proposal for a new police department. Since the last quarterly meeting...the Town of Rye has pivoted on their wants and has expressed that they would like to find their own location for the court and town offices (currently at 222 Grace Church Street) and not have to pay rent. Mr Rabin will make an introduction between EMS and Ronnette Riley at which point the agency can decide how to proceed.

**New Business:**

- Mr Sutton raised the question of whether or not the Agency and the EMS-C should move ahead with seeking special legislation specific to our agency's want for a special taxing district since the state level legislation continues to stall. The Town of Rye may need to be involved with a taxing district. Town Supervisor Gary Zuckerman expressed to Mr Barton and Mr Rabin that he supports the concept of a taxing district.

There being nothing further, Mr. Barton adjourned the meeting at 12:24pm on a motion by Mr Bradbury, seconded by Mr. Rabin and approved by all.

**The next quarterly committee meeting will be on Thursday April 9th at 8:30am at EMS HQ.**

Respectfully Submitted,

Chief Kenny Barton

EMS-C Secretary

Port Chester - Rye - Rye Brook Emergency Medical Services Inc.

2025 Call Volume Summary

Month	Calls		RMA		Cancelled Calls		Calls gone Mutual Aid		Mutual Aid to Others		Standbys		Totals		+ / -
	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	
	January	543	573	63	70	48	39	4	2	19	18	4	7	543	
February	497	503	59	58	56	30	0	3	18	13	5	1	497	503	6
March	549	527	68	68	44	51	3	9	17	19	7	9	549	527	-22
April	540	566	70	61	41	51	3	4	12	21	9	10	540	566	26
May	602	638	75	53	68	67	2	8	20	31	8	8	602	638	36
June	518	505	82	54	47	47	1	2	18	13	5	6	518	505	-13
July	530	498	73	71	44	52	2	3	13	14	5	5	530	498	-32
August	562	507	85	52	45	38	4	6	11	15	2	5	562	507	-55
September	524	474	66	82	37	36	1	2	17	20	17	13	524	474	-50
October	573	591	71	58	55	54	1	6	16	26	19	21	573	591	18
November	485	494	86	64	36	53	1	1	17	11	7	8	485	494	9
December	573	517	70	44	50	52	7	3	26	28	8	6	573	517	-56
Year to Date	6496	6393	868	735	571	570	29	49	204	229	96	99	6496	6393	-103
Annual Total	6496	6393	868	735	571	570	29	49	204	229	96	99	6496	6393	-103

# Response Time Analysis

Total Runs: 6393

Month/Year: Full Year, 2025

	Priority 1	Priority 2	Priority 3
0	25	53	7
1	28	54	0
2	195	268	1
3	366	569	9
4	364	634	7
5	332	595	12
6	297	569	14
7	203	441	9
8	138	281	13
9	76	166	12
10	39	95	13
11	20	47	9
12	13	22	4
13	6	5	5
14	2	7	1
15	2	7	4
16	1	3	3
17	3	3	0
18	2	2	1
19	0	1	0
20	0	1	0
20+	1	4	7
<b>Total</b>	<b>2113</b>	<b>3827</b>	<b>131</b>
Cancelled PTA	11	35	1
Mutual Aid In	13	36	0
Mutual Aid Out	93	128	5

## Dispositions

Txp ALS	2858
Txp BLS	2173
ALS RMA	183
BLS RMA	552
Additional Pt's	91
Cancelled Calls	570
Standbys	99
Mutual Aid to Us	49
Mutual Aid to Others	229

## Time Averages

Priority 1	5:02
Priority 2	5:18
Overall	5:12

## Destinations

Greenwich	3397
White Plains	1375
West Med Cntr	219
Stamford	28
Northern West	3
Mont-New Roc	6
Other	3

**Facility Responses Quarter 3, 2025**

<b>Overall Facilities (Top 30)</b>	<b>#</b>
The Osborn	155
Atria (1200 King St.)	96
King Street Home Inc	57
Westchester County Airport	43
Capital Theater	36
West Med - Rye	30
Rye Manor(300 Theall Rd.)	25
The Enclave In Rye Rehabilitation And Nursing Cer	19
Midland Court (Weber Dr.)	17
City Md	15
Port Chester Police Department Hq	15
Port Chester Senior High School	15
Parkview (70 Purdy Ave.)	13
Rye High School	13
Open Door Family Clinic	12
Stop And Shop	12
Ucp Residence	12
Kingsport Apartments (245 King St.)	10
Drew Gardens (22 & 10 Drew St.)	9
Landmark Square (1 Landmark Sq.)	8
St. Josephs Medical Center (St. Vincent'S Westche	8
Port Chester Apartments (South Regents)	7
Longview Terrace (315- 325 King St.)	6
Playland Park	6
Rye Country Day School	6
Crawford Park	5
Dr. Polimeni'S Office	5
Regent Street Senior Apartments (37 South Reger	5
SUNY Purchase	5
Vienna Senior Housing ( 250 Theodore Fremd Rd.)	5

<b>Village of Port Chester (Top 10)</b>	<b>#</b>
Capital Theater	36
The Enclave In Rye Rehabilitation And Nursing Cer	19
Midland Court (Weber Dr.)	17
Port Chester Police Department Hq	15
Parkview (70 Purdy Ave.)	13
Open Door Family Clinic	12
Stop And Shop	12
Kingsport Apartments (245 King St.)	10
Drew Gardens (22 & 10 Drew St.)	9
Landmark Square (1 Landmark Sq.)	8

<b>City of Rye (Top 10)</b>	<b>#</b>
The Osborn	155
West Med - Rye	30
Rye Manor(300 Theall Rd.)	25
Rye High School	13
Playland Park	6
Rye Country Day School	6
Vienna Senior Housing ( 250 Theodore Fremd Rd.)	5
Milton Harbor House ( 720 Milton Rd.)	4
Rye YMCA	4
Blind Brook Lodge (66 Milton Rd.)	2

<b>Village of Rye Brook (Top 6)</b>	<b>#</b>
Atria (1200 King St.)	96
King Street Home Inc	57
Westchester County Airport	43
City Md	15
Port Chester Senior High School	15
Ucp Residence	12

Port Chester-Rye-Rye Brook EMS Inc.  
Profit & Loss Prev Year Comparison  
January through December 2025

	Jan - Dec 25	Jan - Dec 24	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
US Treasury ERTC	402,060.80	0.00	402,060.80	100.0%
HealthCare Worker Bonus Program	0.00	17,224.00	-17,224.00	-100.0%
Contribution Income	99,414.68	445,825.69	-346,411.01	-77.7%
Insurance Recovery	3,427,876.93	3,111,743.77	316,133.16	10.2%
Interest Income	104,509.36	94,690.52	9,818.84	10.4%
Municipal Contracts	1,690,120.68	1,409,022.72	281,097.96	20.0%
Sale of Ambulance/equipment	19,000.00	1,620.00	17,380.00	1,072.8%
Standbys/ NYS DOH Renewals	83,242.85	57,956.25	25,286.60	43.6%
<b>Total Income</b>	<b>5,826,225.30</b>	<b>5,138,082.95</b>	<b>688,142.35</b>	<b>13.4%</b>
<b>Gross Profit</b>	<b>5,826,225.30</b>	<b>5,138,082.95</b>	<b>688,142.35</b>	<b>13.4%</b>
<b>Expense</b>				
Interest Expense	0.00	22,465.38	-22,465.38	-100.0%
Billing & Reporting Services	241,668.33	238,215.85	3,452.48	1.5%
Ambulance Maint/ Repair/ Fuel	103,166.96	95,941.99	7,224.97	7.5%
Building Maintenance	26,594.85	35,269.71	-8,674.86	-24.6%
Capital Equipment	278,160.70	0.00	278,160.70	100.0%
Conferences & Meetings	6,846.38	8,039.34	-1,192.96	-14.8%
Funded Depreciation	193,602.96	252,443.00	-58,840.04	-23.3%
Fundraising	14,177.54	22,437.06	-8,259.52	-36.8%
Health & Safety	10,221.27	11,977.34	-1,756.07	-14.7%
Household	19,099.05	44,713.45	-25,614.40	-57.3%
Insurance	205,264.36	184,394.50	20,869.86	11.3%
Medical Supplies	68,255.60	66,995.75	1,259.85	1.9%
Miscellaneous	9,841.92	4,702.39	5,139.53	109.3%

**Port Chester-Rye-Rye Brook EMS Inc.**  
**Profit & Loss Prev Year Comparison**  
 January through December 2025

	Jan - Dec 25	Jan - Dec 24	\$ Change	% Change
Office	27,944.93	28,935.59	-990.66	-3.4%
Payroll	3,783,706.87	3,461,978.86	321,728.01	9.3%
Professional Fees	63,739.00	42,403.26	21,335.74	50.3%
Education/Recruit/Retention	26,825.51	32,541.90	-5,716.39	-17.6%
Taxes & Utilities	30,383.14	25,932.41	4,450.73	17.2%
Telephone & Communications	27,122.98	24,584.35	2,538.63	10.3%
Uniforms	17,454.28	15,886.08	1,568.20	9.9%
<b>Total Expense</b>	<b>5,154,076.63</b>	<b>4,619,858.21</b>	<b>534,218.42</b>	<b>11.6%</b>
<b>Net Ordinary Income</b>	<b>672,148.67</b>	<b>518,224.74</b>	<b>153,923.93</b>	<b>29.7%</b>
<b>Net Income</b>	<b>672,148.67</b>	<b>518,224.74</b>	<b>153,923.93</b>	<b>29.7%</b>

Port Chester-Rye-Rye Brook EMS Inc.  
**Balance Sheet**  
As of December 31, 2025

	Dec 31, 25
<b>ASSETS</b>	
Current Assets	
Checking/Savings	584,423.10
Cash In Banks - Operating	3,977,746.15
Cash in Banks - Capital	4,562,169.25
Total Checking/Savings	464,493.00
Other Current Assets	5,026,662.25
Total Current Assets	702,398.64
Fixed Assets	
Ambul., Equipmt & Building, Net	702,398.64
Total Fixed Assets	53,412.14
Other Assets	57,926.43
Prepaid Maintenance Contract #1	39,922.60
Prepaid Maintenance Contract #2	
Equipment Deposits	
Total Other Assets	151,261.17
<b>TOTAL ASSETS</b>	<b>5,880,322.06</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	91,238.81
Accrued Expenses	62,354.66
Accounts Payables	80,614.10
Payroll Related Liabilities	
Total Other Current Liabilities	234,207.57
Total Current Liabilities	234,207.57

Port Chester-Rye-Rye Brook EMS Inc.  
**Balance Sheet**  
As of December 31, 2025

	Dec 31, 25
Long Term Liabilities	
Loan Payable - Stryker 2023	314,394.89
Total Long Term Liabilities	314,394.89
Total Liabilities	548,602.46
Equity	
Net Assets - Unrestricted	4,659,570.93
Net Income	672,148.67
Total Equity	5,331,719.60
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,880,322.06</b>